



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, FEBRUARY 27, 2017**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, February 27, 2017, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Bill Hagen	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. The minutes of the regular meeting held on February 14, 2017, were submitted by the City Clerk. A motion was made by Commissioner Mossman and seconded by Commissioner Hagen that the foregoing minutes be approved as printed. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

3. The claims were read by Mayor Short. A motion was made by Commissioner Hagen and seconded by Commissioner Kirk to approve the claims as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

4. Commissioner Kirk reported the following regarding the Electric Department:

- Sullivan will host an IMEA training session on March 9<sup>th</sup>
- Line crew was able to work outside every day in February
- All 6 new reclosers are hooked up and operating on manual until they can be remotely connected to the light plant
- Most tree stumps are ground up, hauled off, and are being filled with dirt
- Wires are being transferred to new poles from the previous upgrade
- No calls were received regarding primary line issues in the month of February

5. Kim Harris has reviewed the City's entire electric distribution system and identified 14 tasks needed to be completed to keep things operating properly. After consulting with the engineering company, it is estimated that it will take approximately \$600,000 to complete the total project if Big D Electric assists the City's line crew. The list of tasks will be initially reduced to \$300,000 for work in April. The remainder of tasks might be completed depending on budgetary concerns and how much gets accomplished. The first four tasks are on Circuit 5, which runs from the light plant to Agri-Fab and Hydro-Gear. Big D Electric is the preferred company to handle the upgrades because they are familiar with the City's system, they stepped up and offered immediate assistance when Sullivan had an outage in the middle of the night, and our crews are familiar with one another. It was noted that it takes a 4/5 vote of the Council to approve the agreement by waiving the bidding requirements. A motion was made by Commissioner Kirk and seconded by Commissioner Hagen to waive the bidding requirements and to hire Big D Electric to help with the City's electric system upgrades. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

6. Commissioner Hagen reported that Lee Beckman of Milano & Grunloh Engineers will be present at the next meeting to discuss options for a new water tower.

7. Commissioner Risley reported receiving a quote to replace the inoperable 2010 dump truck at the Street Department. A motion was made by Commissioner Risley and seconded by Commissioner Hagen to purchase a 2017 Ford F550, 6.8 liter gas truck at a price of \$46,088 from Landmark Ford through the State of Illinois Joint Purchasing Program. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

8. Commissioner Risley stated that the Joe Phillips Field sign has been completed and is ready for installation. Commissioner Mossman will contact Terry Phillips and will coordinate a date for the unveiling this spring.

9. Commissioner Risley stated that with nice weather people will start trimming trees, bushes, and gathering debris. A memo will be sent with utility bills to remind residents that they can purchase a sticker to put on bags for yard waste. Residents will also be reminded not to place sticks, leaves, and other yard waste on street drain lids.

10. City Administrator Dan Flannell reported the following:

- Approximately 20 applications have been received for the Park/Cemetery Foreman position. He will meet with some candidates this week and may be ready to offer a job to somebody by next Monday
- Department heads have been sending daily reports, and some workforce changes might be recommended
- Civic Center employee Ron Jenkins will be taking a pool water certification class to allow flexibility to schedule employees and to have a backup to Bill White
- Zak Horn and Metro Communications helped the City with a fiber issue. He recommended a company to review the City's current fiber network to see what needs to be upgraded, fixed, or expanded.
- Letters were sent to 10 local contractors to see who might be interested in future projects for the City, and only one response was received back
- A pre-construction meeting was held this past Friday for the sewer replacement project. They appear set to begin work at the end of March. There will be some minor traffic interruptions throughout the project
- Lee Beckman will be present at the next meeting to discuss the study and report for a new water tower
- The Cemetery fence damage issue is being taken care of, and there is a \$1000 deductible from the insurance company
- Wood Insurance filed a claim for the decorative sign post that was damaged near the Methodist Church. The driver's insurance is paying the cost, which is almost \$1000
- The two City employees that needed their CDL licenses have now gotten them
- A meeting will take place tomorrow with representatives from the medical center, and this will be the City's first meeting regarding the medical center
- There is a court date on Thursday for the Civic Center roof litigation, and Mr. Flannell will attend
- The Civic Center needs new front doors. Mr. Flannell approved the replacement of the doors, along with the back doors, after receiving only one proposal back from companies to fix the doors
- Mr. Flannell and City Attorney Steve Wood will attend a seminar for municipal attorneys at the end of March

11. SCED Director Laurie Minor reported the following:

- One business currently in TIF 2 is in the process of filling out a TIF application
- Sullivan is set for the farmer's market. Urbana has been helping with the planning, and Ms. Minor met with a federal grant person about matching SNAP dollars for the farmer's market
- The community planning project is under way. She met with 7 businesses so far, and plans to meet with 3 more this week and 3 next week. A survey was done through Facebook and email, and 170 people responded
- The CEFS is looking into the possibility of the façade grant, but are unsure if they can meet the deadline
- Ms. Minor talked to Dr. Bukhari, and he still plans to follow through with his construction project

12. The following ordinance was presented:

ORDINANCE 17-3

Small Cell Antenna/Tower Right-Of-Way Siting Ordinance

Commissioner Kirk asked if this allowed an opportunity to put antennas on the City's poles and if a fee was involved, and Mr. Flannell explained that there was. He also explained there can be landscaping fees and noise provisions. The City will also not waive any permit fees in the future. Each application will need to be individually reviewed. Mr. Flannell explained that these small towers might end up being a good thing for our community because these services might be what our citizens need in the future. The City needs to make sure, however, that restrictions are put on such towers to protect the interests of the City and its citizens. A motion was made by Commissioner Mossman and seconded by Commissioner Kirk to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

13. The following ordinance was presented:

ORDINANCE 17-4

Amending Section 7-7-5 - Hours, of Article VII – Vehicular Food Vendor of Chapter 7 - Business Code of the Revised Code of Ordinances of the City of Sullivan, Illinois

The ordinance changes the hours that vehicular food vendors can operate. They will now be allowed to engage in sales between 6:00 a.m. and 9:00 p.m. A motion was made by Commissioner Risley and seconded by Commissioner Hagen to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

14. The following ordinance was presented:

ORDINANCE 17-5

Annexing Certain Territory to the City of Sullivan, Moultrie County, Illinois

A petition was received by Paul Sager to annex a strip of land just west of Eastview subdivision. A motion was made by Commissioner Mossman and seconded by Commissioner Kirk to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

15. Mayor Short announced that she is appointing Judy Sumner to fill the vacant position on the Cemetery Board.

16. Dan Flannell began discussion regarding a cannabis ordinance. The State has decriminalized 10 grams or less of cannabis, and it is now up to local government agencies to make civil penalties if they so desire. Moultrie County has passed a county ordinance in an attempt to internalize revenue. The City must now decide if they want to pass an ordinance to generate revenue, if they want to set punitive amounts to discourage its use, or if they want to just let the County and State's Attorney handle the issue.

Because these violations will now be civil penalties, the fines would be paid at the City Building much like a parking ticket. If an ordinance is to be passed, the Council must decide what the amount will be for a penalty, if the penalties should go up for each subsequent offense, and how to handle fines that aren't paid. The Council will think about the options and will readdress this issue at the next meeting.

17. Mr. Flannell began discussion regarding the curfew ordinance. The State's Attorney does not want to handle these violations, as there is no good solution to the issue. Offenders can't be incarcerated, there is no detention center, and they can't be fined or given public service work for the offense. Mr. Flannell suggests not passing a curfew ordinance, and if a violation occurs, simply have the police take the offenders home and deal with each instance on an individual basis.

18. A motion was made by Commissioner Hagen and seconded by Commissioner Risley to approve the travel expense reimbursement for Mayor Short in the amount of \$74.90 for mileage to the IPEA meeting in Springfield. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Hagen and seconded by Commissioner Mossman to waive the fees and approve the raffle license applications for Sullivan CUSD #300 and the VFW #6410. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

Mr. Flannell pointed out that there is no requirement that raffle license applications be voted on at a City Council meeting. With the assistance of the Clerk, Mayor Short can handle the approval of all applications outside of meetings. The Council agreed to change the practice of handling raffle licenses so that they are not approved at the meetings.

20. Mayor Short announced that the material letting bids for MFT expenditures for this calendar year will be opened on March 21<sup>st</sup> at 10:00 a.m.

21. Mayor Short announced that thank you notes were received from the SCEF and the Moultrie County Counseling Center.

22. Treasurer Sarah Golden began discussion regarding the City's sick leave language in the employee handbook. Changes have recently been made that force employees to use all sick, vacation, and comp time prior to being granted the additional 40 days of sick leave. Most employees granted the additional days are gone for major medical issues and need follow up appointments and/or therapy. Ms. Golden believes it may be wise to allow employees to come back prior to using all 40 days with a release and doctor approval and allow them to keep five days for such appointments.

Commissioner Kirk asked if we should assume that everybody will be granted 40 days who is having a baby. He also asked if we would be granting that time off for fathers as well. Ms. Golden explained that the handbook states that time can be granted for maternity leave, but that it is not guaranteed. Mayor Short said that this policy is something that the Council will think about and may consider.

23. Mayor Short invited comments from the public in attendance. Rick Kenney announced that the VFW obtained another grant of \$1000 for the park rec program. Commissioner Mossman explained that there are usually 100 to 150 kids participating in the program, and those kids also can participate in the summer lunch program at the school. The Council thanked Mr. Kenney and the VFW for their support.

24. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to adjourn to closed session at 8:17 p.m. to review closed

session minutes (5 ILCS 120/2(c)(21).); for collective negotiation matters (5 ILCS 120/2(c)(2).), and to discuss the appointment or employment of a specific employee (5 ILCS 120/2(c)(1).). Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

25. Mayor Short reconvened the meeting at 8:45 p.m.

26. A motion was made by Commissioner Mossman and seconded by Commissioner Risley that the minutes of the meeting be engrossed by the Clerk. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

27. A motion was made by Commissioner Kirk and seconded by Commissioner Risley that the meeting be adjourned. The motion was reduced to writing and read to the Council. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:45 p.m.

Attest Monte A. Johnson  
Monte Johnson, City Clerk

Ann G. Short  
Mayor Ann Short