



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, MARCH 27, 2017**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, March 27, 2017, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Bill Hagen	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. The minutes of the regular meeting held on March 13, 2017, were submitted by the City Clerk. A motion was made by Commissioner Risley and seconded by Commissioner Hagen that the foregoing minutes be approved as printed. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

3. The claims were read by Mayor Short. A motion was made by Commissioner Hagen and seconded by Commissioner Mossman to approve the claims report as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

4. Commissioner Mossman reported that Herb Bricker has started work as the Park Foreman (Park/Cemetery) and he has hit the ground running, has a lot of good ideas, and has been adjusting to well to the job.

5. Commissioner Kirk reported the following regarding the Electric Department:

- The digger truck is out of service and is being repaired
- Work on summer projects has begun. Underground lines are being installed in the Mattox/Sunrise area.
- Big D Electric is anticipated to start work on April 15<sup>th</sup>

- Apprentice Tyler Johnson will be leaving for a month long training on April 3<sup>rd</sup>

6. Commissioner Kirk reported that bids were received for transmission line materials for the upcoming project. Clerk Monte Johnson read the bids as follows:

Fletcher-Reinhardt	\$37,180.53
Brownstown Electric Supply	\$33,254.42
Anixter	\$31,013.42

It was noted that a spool of wire was left of the bid specs, and each company reported that an additional \$3,900 would need to be added to the reported bids for a final total. Anixter's final bid with the additional spool totaled \$34,906.84. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to award the bid of \$34,906.84 to Anixter for the line construction materials. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

7. Commissioner Hagen reported that the MIOX system is installed and running at the Water Plant. The new system is all electronic, more efficient, and produces more disinfectant for the water lines.

8. Commissioner Risley explained that MFT bids were opened by the Illinois Department of Transportation on March 21<sup>st</sup> for the 2017 MFT Maintenance. The bid includes seal coat, aggregate, and tilling. Only one bid was received.

Earl Walker Co.	\$103,958.40
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A motion was made by Commissioner Risley and seconded by Commissioner Hagen to award the total bid of \$103,958.40 to Earl Walker Co. for MFT Maintenance. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

9. Mayor Short reported that the Annual IMEA Meeting will be held May 18-19<sup>th</sup> in Springfield, an IPEA conference will be held on April 8<sup>th</sup> in Effingham, and the CIMOA meeting will be held April 20<sup>th</sup> in Savoy.

10. City Administrator Dan Flannell reported the following:

- Daily reports are still being submitted by foremen and are still providing useful information
- A surprise retirement was announced at the Cemetery. A job opening for that position is being advertised at \$14.35
- Costs for the City's fiber update are still being gathered
- An additional potential contractor for City projects has been identified, which brings the total number of interested contractors to three
- An architectural firm will visit on April 4<sup>th</sup> to check on the Civic Center roof issue
- A tour of Fields Wright was taken on March 15<sup>th</sup>, but the City is still waiting for financial documents regarding leasing and maintenance costs
- An inspection was done of the former Jibby's property. There are no structural defects for imminent danger of collapse, but the interior is in poor condition.
- The Fleener property was also inspected, and it is in no danger of collapse. However, proceedings have begun under the nuisance ordinance to have it cleaned up or demolished. Negotiations have been opened to purchase the property.
- The first of safety prevention training sessions has taken place
- Perry's Locksmith will rekey locks at the City Building
- Work is being done with the State's Attorney on a GIS agreement
- The State's Attorney has agreed to prosecute civil cannabis violations occurring within the City limits. With this agreement, the City will not be required to pass an ordinance, although the City will not be receiving any income from any fines that may be assessed for cannabis violations.
- The sewer project has begun on the northwest side of town. Sewer lines were cleaned out for video taping, and three incidents of sewage backups were reported

11. SCED Director Laurie Minor reported the following

- She attended a conference for tourism last week
- Prospects have surfaced for purchasing the Shopko building
- A secret development project may come up soon
- A grant application was finalized for the farmer's market. If awarded, it would cover marketing, entertainment, and a worker for 2 ½ hours each Friday. The event will start the first Friday in May
- The Business Expo will be May 6<sup>th</sup> with the Taste of Sullivan. There should be some new businesses and catering.
- A community planning meeting will be held this Thursday at TNT.
- About 575 responses were received from the Facebook survey. Data is being compiled and will be reported to the SCED board and then the City Council.
- The first tourism committee meeting was held. Some action items were made, and a publication should be ready for this summer
- Zak Horn will receive the Besdie award from the East Central Illinois Development Council. She would like to have a table full of people representing Sullivan at the awards ceremony.

12. Mr. Flannell reported that Bill Stubblefield donated three pieces of exercise equipment to the heart rehab program at Fields Wright. It was agreed upon that those pieces of equipment could stay in the community since the program is moving from Sullivan, and the Civic Center will get that equipment.

13. The following ordinance was presented:

ORDINANCE 17-7

Ordinance Amending Chapter 40 – Zoning Code, Article IV – Special Regulations, Division 2 – Mobile Home Park Regulations, Section 40-4-14 – Regulations Subparagraph (D) of the Revised Code of Ordinances of the City of Sullivan, Illinois

Mr. Flannell explained that the purpose of this ordinance is to allow the mobile home park to legally offer for sale new or used trailers within the mobile home park. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

14. The following ordinance was presented:

ORDINANCE 17-8

An Ordinance of the City of Sullivan, Illinois Authorizing the Execution and Implementation of an Amendment to the Natural Gas All-Requirements Sales Agreement with the Illinois Public Energy Agency

Mayor Short explained that the ordinance allows our contract to be extended to 2024 so that we can purchase and negotiate gas on the market for an extended period of time. The current agreement ends in 2019, and we couldn't negotiate prices past that date. The new agreement allows Sullivan to lock in long term pricing and to deliver stable, low-priced natural gas. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

15. Mr. Flannell explained that he requested the ADA Coordinator position be placed on the agenda for discussion. It came to his attention that the position was historically divided between the head of the Water Plant and the Street Department . He believes it makes more sense for the position to reside with an employee in the City Building. The history and reasoning behind the position was discussed amongst the Council. It was also explained that the position carries a \$5,000 annual salary, which has been split between two coordinators. For the last few years only one employee has been receiving \$2500 because one coordinator left the City and another coordinator was not named. The issue will be placed on the agenda for action at the next meeting.

16. Mr. Flannell reported that one proposal was received for the moisture and leakage issue in the basement of the City Building. Woods Basement Systems submitted a proposal and the amount figures to be in the \$10,000 range. The issue will be placed on the agenda for a recommendation and action at the next meeting.

17. SCED Director Laurrie Minor made a proposal at the previous meeting to open Washington Street Plaza this year with some modifications. This year's plaza would only take up sidewalk and parking spaces, and would not cause a driving lane to be shut down. A motion was made by Commissioner Risley and seconded by Commissioner Hagen to approve the Washington Street Plaza proposal for the 2017 summer theatre season. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

18. Mayor Short explained that there are no new updates regarding the possible construction of a new water tower. Lee Beckman will have more information to present at the next Council meeting.

19. Mayor Short asked if any members of the Council had more thought or wanted more discussion on the employee sick leave policy. Commissioner Mossman recommended leaving the policy as it is currently written, and Commissioner Risley said he would wait to see if there is new verbiage or a different proposal presented before taking action.

20. Commissioner Hagen read a speech regarding his retirement from the City Council. He stated that he feels good about the improvements and progress of the Water & Sewer Departments, and he has respect for the people he worked with and the support that he was offered. Commissioner Kirk commended Commissioner Hagen and agreed that a lot of updates have been done in the last ten years, a lot of grants have been received, and that the departments are definitely better off now than when he began.

21. Mayor Short asked if anybody in attendance had any comments, and there were none.

22. Commissioner Kirk reported that labor negotiations are scheduled with the IBEW for March 29<sup>th</sup> at 4:00 p.m.

23. More discussion was had regarding the Woods Basement System proposal. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to move forward with the Woods Basement System proposal if the amount were to be less than \$10,000. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

24. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to adjourn to closed session at 8:03 p.m. to review closed session minutes (5 ILCS 120/2(c)(21).); to discuss litigation (5 ILCS 120/2(c)(11).), and for the selection of a person to fill a public office, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance (5 ILCS 120/2(c)(3).). Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

25. Mayor Short reconvened the meeting at 8:27 p.m.

26. A motion was made by Commissioner Hagen and seconded by Commissioner Kirk that the minutes of the meeting be engrossed by the Clerk. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

27. A motion was made by Commissioner Hagen and seconded by Commissioner Kirk that the meeting be adjourned. The motion was reduced to writing and read to the Council. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Bill Hagen	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:28 p.m.

Attest Monte A. Johnson  
Monte Johnson, City Clerk

Ann G. Short  
Mayor Ann Short

