



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY, MAY 22, 2017**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, May 22, 2017, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Grant Wade	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. The minutes of the special meeting and the regular meeting held May 8, 2017, were submitted by the City Clerk. A motion was made by Commissioner Mossman and seconded by Commissioner Wade that the foregoing minutes of both meetings be approved as printed. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

3. The claims were read by Mayor Short. A motion was made by Commissioner Kirk and seconded by Commissioner Wade to approve the claims report as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

4. Commissioner Mossman reported that the organization 100 Women Who Care donated \$3800 for the Park Recreation program for this year. The VFW also donated \$1,000 last year and again this year. Commissioner Mossman commended Jake and Melissa Haegen for their time and dedication as supervisors, and thanked the groups for their contributions to this excellent program.

5. Commissioner Kirk reported that work continues on electric upgrades. The crews have been jumping around to different jobs because the City is waiting for IDOT permits to finish one portion of the project.

6. Commissioner Wade reported that engineers have looked at the northwest section of town for storm drainage issues. Plans are being discussed, and cost estimates for the northwest drainage issue and the Eastview subdivision should be available at the next meeting.

7. Commissioner Risley reported that the City is moving forward with the Wyman Park Urban Multi-Use Path project grant application. People interested in the plan are encouraged to talk to City Clerk Johnson for more details.

8. A motion was made by Commissioner Risley and seconded by Commissioner Kirk to move forward with the grant application process for the Highway Safety Improvement Program (HSIP). Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

9. Commissioner Risley explained that bids were opened at the last meeting for the sale of a 2010 Ford F550 truck. It was decided that the best course of action for the City would be to accept the high bid instead of trading in the vehicle. A motion was made by Commissioner Risley and seconded by Commissioner Mossman to accept the high bid of \$5500 by Brad Rowland for the 2010 Ford F550 truck. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

10. Commissioner Risley wished to complement the City employees and thank all of the departments for their help and cooperation with recent drainage issues. He believes the City departments have done a great job working together and appreciates all of the effort.

11. Mayor Short explained that Wright Automotive has given an increased trade in price of \$13,800 for the 2012 Ford Explorer police vehicle. Mayor Short explained that the City could trade the vehicle in unless there was support for keeping the vehicle for administrative use. With no support for keeping the vehicle, a motion as made by Mayor Short and seconded by Commissioner Wade to approve the trade in of the used 2012 Ford Explorer for \$13,800. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

12. City Administrator Dan Flannell reported the following:

- There is no update on the fiber bids
- No documentation has been received from Fields Wright regarding mold documentation
- Work on the City Building basement begins tomorrow
- Drainage work in the northwest side of town or the Eastview area would have to wait until fall when the crops were out
- Met with Doug Wilson regarding the Jibby's building, but nothing was resolved
- Will meet with Ms. Fleener regarding the possibility of selling her property to the City
- 4-H park benches will be delivered soon. Two benches have been ordered for just under \$800, and the City will receive a check for \$400
- An unemployment compensation hearing was successful for the City, and an appeal is coming. This is an important issue in that it could have a potential negative impact on the City's unemployment insurance rating
- The City continues to put pressure on politicians regarding legislation for cell tower placement
- Architects have stated that the roof on the Civic Center cannot be taken off. Options given included a renovation/partial rebuild or tear down of the entire facility. The City still awaits options for fixing the roof through litigation

13. Mr. Flannell explained that a decision was made last fall regarding the resurfacing of the tennis courts. After doing preliminary work and power washing, the company found that the condition of the underlying asphalt and surface was worse than anticipated. They are concerned that cosmetic work will not be what the courts need, and that a long term project would be a better approach. The original agreement signed in the fall was for \$18,560. Another \$15,000 for special crack treatment would get a 2 year guarantee, but it is reported that cracks would show up in 3 years or so. An additional \$61,210 would be a complete refurbishing of the court and would come with a 25 year guarantee. Mr. Flannell will research the issue further before a decision is made by the Council.

14. SCED Director Laurie Minor reported the following

- She talked to a potential buyer for the Shopko building
- Met with a Shelby County volunteer, and discussed No Job Left Behind
- Received a referral of a business doing herbs, apothecary
- Rec Committee working on outdoor dining ideas
- Started research on bed & breakfasts
- The first Farmer's Market was this past Friday, and had 3 vendors

- Washington Street plaza has started, thanks to help from the Street Department
- Our Town Sullivan is coming June 12-16<sup>th</sup>, a committee will meet Wednesday to discuss planning, anybody is welcome, and vendor sign ups have gone out
- The City has the ability to co-sponsor advertising for commercials for Our Town Sullivan, with broadcasts all week.

The City's possible sponsorship/advertising for Our Town Sullivan will be placed on the agenda for the next meeting. It was decided to have the softball field dedication for Joe Phillips Field on Friday, June 8<sup>th</sup>, at 5:30 p.m.

15. The following ordinance was presented:

ORDINANCE 17-12

Annexing Certain Territory to the City of Sullivan, Moultrie County, Illinois

Mike and Donna Fowler own land near Patterson Road that has been requested to be annexed to the City. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

16. The following ordinance was presented:

ORDINANCE 17-13

Approving the Redevelopment Plan and Projects for Sullivan Tax Increment Financing District IV

A motion was made by Commissioner Mossman and seconded by Commissioner Wade to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

17. The following ordinance was presented:

ORDINANCE 17-14

Designating the Redevelopment Project Area for Sullivan Tax Increment  
Financing District IV

A motion was made by Commissioner Risley and seconded by Commissioner Kirk to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

18. The following ordinance was presented:

ORDINANCE 17-15

Adopting Tax Increment Allocation Financing for Sullivan Tax Increment  
Financing District IV

A motion was made by Commissioner Kirk and seconded by Commissioner Wade to waive the reading and accept the ordinance as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

19. Treasurer Golden explained that the City's sick leave policy was discussed a couple of months ago, and Mr. Flannell suggested it be brought back to the Council. An employee has already been granted the extra 40 days of sick leave, but now does not need to use all 40 of the days. It is being questioned how the policy will be addressed since the employee will need to take unpaid leave for follow up appointments. Mr. Flannell does not see a downside to letting the employees keep some of their sick leave to use for follow up appointments, as this has no cost to the City. Not letting employees save some of their sick leave encourages employees to stay off the entire 40 days. He suggests either abandoning the entire policy or allowing employees to save some days for follow up appointments.

Commissioner Kirk suggests that employees should not be allowed to use the entire 40 days unless it were necessary, and the City should not let them be deceitful by staying away from work when they should have returned. He believes the leave has been

abused and it has not been used for emergencies like it was intended. Treasurer Golden stated that the employee now simply needs to know what to expect coming back to work, and needs to know how the unpaid sick leave will be addressed. It was decided that Mr. Flannell should handle the policy and should be the person approving or disallowing the leave. A policy will be researched and will be submitted to the Council, and the Council will leave open the option to revisit the emergency sick leave policy in the future.

20. Mr. Flannell explained that an alley project needs an easement so that electrical work can be finished. He needs approval of a \$500 payment to Mr. and Mrs. Farley for an easement to allow construction for the placement of an electric transformer behind the 5 West Coffee & Wine Lounge. Commissioner Kirk explained that he has been opposed to paying for an easement for electrical improvements, but work has stopped due to this issue. The easement has been prepared and is ready for recording, but the payment must be made before proceeding. A motion was made by Commissioner Kirk and seconded by Commissioner Mossman to approve a \$500 payment to Mr. and Mrs. Farley for an electrical easement. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

21. Treasurer Golden explained the contract situation for the Payment Services Network for utility billing. The contract calls for a 3 year term, but options in Schedule B can be changed at any time to give the City flexibility of how it will handle payments and certain options. It was also explained that a software upgrade for Civic Systems will be necessary to handle the PSN system. A motion was made by Commissioner Mossman and seconded by Commissioner Kirk to approve the contract with Payment Services Network for utility billing. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

22. Mr. Flannell explained that one additional quote has been received for possible repairs to the SCED building. No determination has been made if any of the quotes will be accepted or if repairs will be made.

23. Mayor Short explained that Health Alliance has lowered their rates for the City by 1.5% from the previous proposal. CF&H has not been able to give the City any information because of the required 14 day waiting period after becoming an agent of

record. It was agreed upon that a special meeting will be held on Thursday, May 25<sup>th</sup> at 3:00 p.m. so that a proposal can be discussed and approved.

24. Mayor Short asked if anybody in attendance had any comments, and Gerald Wood introduced himself as the troop chairman for Boy Scout Troop 39. He invited everybody to an Eagle Scout Ceremony on Sunday, May 28<sup>th</sup>, at 1:00 p.m. at the First United Methodist Church to honor Alex Menke, Luke DeLong and Lake Atchison.

25. A motion was made by Commissioner Mossman and seconded by Commissioner Risley that the minutes of the meeting be engrossed by the Clerk. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

26. A motion was made by Commissioner Risley and seconded by Commissioner Kirk that the meeting be adjourned. The motion was reduced to writing and read to the Council. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:36 p.m.

Attest Monte A. Johnson  
Monte Johnson, City Clerk

Ann G. Short  
Mayor Ann Short