



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MONDAY SEPTEMBER 10, 2018**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, September 10, 2018, at 7:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Ann Short. A roll call was taken.

Commissioner Mike Mossman	- present
Commissioner Mike Kirk	- present
Commissioner Grant Wade	- present
Commissioner Jerry Risley	- present
Mayor Ann Short	- present

2. One citizen asked if there was a plan for fixing the road on Cottontail Lane. It was explained that the road was not tilled or fixed this year because the northwest end of town took precedence due to the torn up roads from the sewer project. It is hoped that this street, among others, will be taken care of with next year's street projects. Another citizen thanked the City for their work on putting the flags on poles.

3. Mayor Short read the items on the consent agenda:

- Approval of minutes of the previous regular meeting held August 27, 2018
- Approval of claims report

It was requested that the claims list be pulled and voted on separately. A motion was made by Commissioner Mossman and seconded by Commissioner Wade to approve the minutes of the previous regular meeting held August 27, 2018. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

4. A motion was made by Commissioner Wade and seconded by Commissioner Mossman to approve the claims for TIF I. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- abstain
Mayor Ann Short	- yea

and the motion was declared carried.

5. A motion was made by Commissioner Wade and seconded by Commissioner Risley to approve the TIF IV claims. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- abstain
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

6. A motion was made by Commissioner Kirk and seconded by Commissioner Risley to approve the remainder of the claims. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

7. Commissioner Mossman reported that a memo was received from Treasurer Sarah Golden listing preliminary tax levy calculations and options for 2018. Three options were given, and Commissioners Mossman and Kirk both stated that they agreed with Treasurer Golden's recommendation, which would have an overall decrease of 2.97%. It was noted that the City had a decrease in the tax levy last year as well. Any Council member wanting more information or to give a recommendation should talk with Clerk Johnson prior to the first meeting in November so the proper ordinance can be written.

8. Commissioner Mossman reported that a new sculpture can be seen in the front of Tabor Park. He recommended that the public drive by and look at the impressive work of art.

9. Commissioner Wade reported that the Burdick Estates Sanitary Sewer Project is mostly complete. There is still some dirt to settle and a couple of issues to straighten out, but the project should be completed soon.

Lee Beckman of Milano & Grunloh Engineers explained that the CDAP grants are annual applications, and the City could apply if there are sewer or water issues in areas with required income levels. The ITEP grant process is changing, and all engineering work must be done prior to application. A determination of projects should be done in the first part of the fiscal year if the City would like to apply. He also stated that a discussion of a potential Water Plant or improvements to the current plant will be brought before the Council possibly in October. Commissioner Kirk asked if the water portion of the Burdick Estates subdivision was engineered by Milano and Grunloh. Mr. Beckman explained that they did engineering for the permit work, but did not produce

any bid documents. The work is to be completed by the City's Water Department, which will be ready to begin soon. The electric work will be the last utility to be installed for that project.

10. A motion was made by Commissioner Wade and seconded by Commissioner Mossman to approve Change Order 2 for the Burdick Estates Sanitary Sewer project for a decrease of \$4306.00. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea	
Commissioner Mike Kirk	- yea	* See Attached note
Commissioner Grant Wade	- yea	on the back of
Commissioner Jerry Risley	- yea	
Mayor Ann Short	- yea	these minutes.

and the motion was declared carried.

11. A motion as made by Mayor Short and seconded by Commissioner Risley to appoint Linda Richardson and Ben Guyot to the Zoning Board of Appeals. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

12. Mayor Short reported that her appointed task force with the SCED representatives met on September 5<sup>th</sup>. The purpose was to develop guidelines for the Executive Director and to justify the financial contribution by the City. Many ideas were discussed, and the meeting lasted about an hour and a half. Main topics included job creation and the lack of housing. It was agreed that coordination needs to exist between the City and the SCED to set goals. It was also suggested that the task force listen to ideas that will be brought forth from the Sullivan Spark group. Mayor Short declared that the meeting was productive and that another meeting will take place in the future.

13. City Administrator Dan Flannell reported the following:

- The sewer project at Burdick Estates is mostly complete. All sewer taps are in place. Construction continues on the first spec home
- Interviews for the vacancy at the Light Plant have been completed. He and Commissioner Kirk completed the second interview process and will soon make an offer of employment to one of the applicants
- Communication continues with the Capital Development Board personnel regarding the possible extension of the sewer system to the IDOT shed south of the City
- The Civic Center roof will be examined by another roofing expert this week. It is anticipated there will be a definitive plan for the steps required to repair the roof

- Preliminary engineering work has begun for the Bukhari/Keller facility on North West Street
- The Sullivan High School Student Council service committee is proposing a “Day of Service” project where the entire student body would be engaged in a full day City wide clean up

14. Library Director Michelle Nolen explained that she has received three rough bids and is expecting a fourth for an outdoor sign at the library. Signs are custom made so bids are rough estimates until it is known exactly what is being sought. Estimates range from \$5,200 for unlighted manual signs to \$30,000 for fully digital displays. Ms. Nolen is asking the Council if they would consider using TIF funds to help with the purchase. Mayor Short explained that the TIF consultants would need to approve the use of TIF funds for such a project, and Clerk Johnson explained that we would need to look at the budget to see how much is left for this fiscal year that could be spent from TIF. Ms. Nolen did explain that the library could have some of their own funds to help pay for a sign.

15. Mayor Short explained that an agreement has been made with the school district to place a City officer in the schools as a resource officer. The agreement is for the City to receive \$30,000 from the school to help fund wages. The agreement is for an annual contract that can be renewed or stopped by either party each year. Mayor Short stated that a full time officer at the school is a benefit for the community. A motion was made by Commissioner Mossman and seconded by Commissioner Risley to approve the Intergovernmental Agreement with the Sullivan School District for a School Resource Officer. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

16. Mayor Short read Resolution 18-K, a Resolution Authorizing the Early Redemption of Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010 Build America Bonds. A motion as made by Commissioner Kirk and seconded by Commissioner Wade to pass the resolution as submitted. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

17. Mayor Short read Resolution 18-L – Authorizing the Sale of Surplus Real Estate. She explained that the City will advertise for bids the sale of the former Chamber

building. The process will be overseen by City Administrator Dan Flannell, and will be a sealed bid process. There will be a minimum bid of \$45,000 required. A motion was made by Commissioner Kirk and seconded by Commissioner Wade to pass the resolution as presented. Upon a roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried.

18. Clerk Johnson began discussion of the AMI project. He explained that five bids were received at the end of May, and he has been reviewing the bids and visiting communities where each system is installed. He explained in detail why he believes the Nexgrid system would work best for the City of Sullivan. Amongst other points, he stated that the system has the best end user experience, would be the easiest to setup and troubleshoot, would be the best for our water and electrical systems, would have a customer portal at no additional charge, and would be set up to expand in the future.

Clerk Johnson explained that the project came in under budget, and is already budgeted for this fiscal year. He reviewed some of the prices and gave explanations for certain line items. He explained that he would like for the Council to vote on the project at the next meeting, and asked what more information they would like to see to get a passing vote. He offered to put together a presentation or a demonstration for the next meeting. Commissioner Risley suggested a short presentation giving a little more information, and Commissioner Wade would like information on the security measures that would be used. Clerk Johnson will prepare information for the next meeting and will have the item on the agenda for passage.

19. A motion was made by Commissioner Risley and seconded by Commissioner Kirk that the meeting be adjourned. Upon roll call being taken, the results were as follows:

Commissioner Mike Mossman	- yea
Commissioner Mike Kirk	- yea
Commissioner Grant Wade	- yea
Commissioner Jerry Risley	- yea
Mayor Ann Short	- yea

and the motion was declared carried and the meeting was adjourned at 8:00 p.m.

Attest Monte A. Johnson  
Monte Johnson, City Clerk

Ann G. Short  
Mayor Ann Short

**Note regarding Item #10**

At the meeting on September 24, 2018, Commissioner Kirk explained that Item #10 of these minutes showed a motion made by Commissioner Wade for a decrease in the Burdick Estates Sanitary Sewer project. All members of the Council unanimously voted to approve that change order. Commissioner Kirk mistakenly voted "yes" on that motion, and he wanted to abstain. The abstention has no bearing on the outcome of the vote, but it needs to be reflected for the record that Commissioner Kirk intended to abstain.