

RESOLUTION 17-F

A Resolution Supplementing and Amending the Personnel Policy for the City of Sullivan Employees

WHEREAS, under and pursuant to Resolution 14-L, entitled “Resolution Establishing Personnel Policy for the City of Sullivan Employees”, adopted October 27, 2014, the City Council of the City of Sullivan, Moultrie County, Illinois approved and adopted a personnel policy known as and referred to as the “City of Sullivan Personnel Policy Handbook”, referred herein simply as the ‘Personnel Handbook’, and;

WHEREAS, the City Council now desires to supplement and amend certain portions of the Personnel Handbook as set forth in this Resolution,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SULLIVAN, MOULTRIE COUNTY, ILLINOIS, as follows:

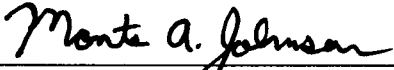
Subsection B, entitled “On-Call Time” of Section 5 – Working Conditions of the Personnel Handbook is hereby supplemented and amended to provide as follows:

B. On-Call Time. The City may establish a rotating on-call procedure for one or more Departments. Employees of Departments where an on-call procedure has been adopted are required to wear a radio/mobile phone at all times designated by the Foreman (or his designee). The employee on-call shall remain in the range of said equipment during the hours the employee is on-call and specifically must remain within 30 minutes driving time of the Sullivan city limits during the hours the employee is on-call.

Departments Working 10 Hour Shifts: With the approval of the Foreman (or his designee), employees shall be allowed to trade shifts in which they are scheduled to be on-call. Failure to respond by the substituting employee shall be cause for discipline, up to and including discharge. It shall be the responsibility of the Foreman (or his designee) to track any on-call shifts traded and all such shifts shall be counted, by the City’s payroll clerk, as on-call shifts worked by the employee originally scheduled to be on-call. During the period where an employee is on-call and available to perform work as needed, such non-exempt employees shall receive \$3/hr for every hour considered on-call. On-call hours shall be considered only those hours in which the department is closed with no employee on duty on site at department facilities.


This Resolution is hereby passed, the “ayes” and “nays” being called, by a concurrence of a majority of the Corporate Authorities at a regular meeting on the date set forth below.

PASSED this 8th day of May, 2017.



Monte Johnson, City Clerk

APPROVED this 8th day of May, 2017.



Ann Short, Mayor