

## RESOLUTION 18-M

### **A Resolution Supplementing and Amending the Personnel Policy for the City of Sullivan Employees**

WHEREAS, under and pursuant to Resolution 14-L, entitled “RESOLUTION ESTABLISHING PERSONNEL POLICY FOR THE CITY OF SULLIVAN EMPLOYEES”, adopted October 27, 2014, the Council (“the “Corporate Authorities”) of the City of Sullivan, Moultrie County, Illinois, (the “City”) approved and adopted a personnel policy known and referred to as the “City of Sullivan Personnel Policy Handbook (the “Personnel Handbook”);

Whereas, the Corporate Authorities of the City now desire to supplement and amend certain portions of the Personnel Handbook as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sullivan, Moultrie County, Illinois, as follows:

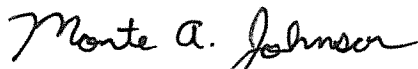
That Subsection Q, entitled “Internet and E-mail Policies” of Section 6 – Employee Conduct and Behavior of the Personnel Handbook is hereby supplemented and amended to provide as follows:

5. Social Media


Employees shall refrain from using social media (i.e., Facebook, Instagram, Twitter, etc) while on work time or on equipment provided to the employee by the City, unless it is work-related and pre-authorized by the City Administrator. Employees shall not use City provided email addresses to register on social networks, blogs or other online tools utilized for personal use.

This Resolution is hereby passed, the “ayes” and “nays” being called, by a concurrence of a majority of the Corporate Authorities at a regular meeting on the date set forth below.

Passed this 22<sup>nd</sup> day of October, 2018.

  
\_\_\_\_\_  
Monte Johnson, City Clerk

Approved this 22<sup>nd</sup> day of October, 2018.

  
\_\_\_\_\_  
Ann Short, Mayor