

MINUTES  
ELIZABETH TITUS MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
DECEMBER 20, 2011

The December meeting of the ETML Board of Trustees was called to order at 4:30 p.m. by President, Sue Sides. Those in attendance: Lynn Elder, Nancy Elder, Jim Luedke, Dave Walker, Ann Wheeler, Kathy Wood, Librarian, Clem Uptmor. Absent, Lyn Banning and Bill Highland.

The minutes of the November meeting were read. Jim made a motion seconded by Lynn E. to accept as submitted. Voting was as follows: Ann, aye; Bill, absent; Dave, aye; Jim, aye; Kathy, aye; Lyn, absent; Lynn, aye; Nancy, present; Sue, aye. Motion passed.

Treasurer's report was given by Lynn E. and approved subject to audit. Motion to accept by Lynn seconded by Ann. Voting was as follows: Ann, aye; Bill, absent; Dave, aye; Jim, aye; Kathy, aye; Lynn, aye; Lyn, absent; Nancy, aye; Sue, aye. Motion passed.

LIBRARIAN'S REPORT:

1. Received estimate from Andy Scribner for reupholstery of Board Room chairs.
2. Getz Fire Equipment Co. replaced one fire extinguisher during their annual inspection.
3. Finance Committee will meet in early Feb. to review next year's budget.
4. Economic interest statements will arrive in early January.
5. Trustees were given handout pages to replace in their disaster plan notebook.
6. 30 beanie babies donated by Lucy Hilliard to be given to children at Dec. 21 story time.

NEW BUSINESS:

1. At 4:43 p.m. Dave made a motion seconded by Lynn E. to go into closed session - personnel - Statute #51LCS 120/2(C)(1). Voting was as follows: Ann, aye; Bill, absent; Dave, aye; Jim, aye; Kathy, aye; Lynn, aye; Lyn, absent; Nancy, aye; Sue, aye. Motion passed.
2. President Sides reconvened the meeting at 4:58 p.m.
3. Jim made a motion seconded by Dave to increase Clem's salary by \$500 as well as finish an LTA class in 2012. Voting was as follows: Ann, aye; Bill, absent; Dave, aye; Jim, aye; Kathy, aye; Lynn, aye; Lyn, absent; Nancy, aye; Sue, aye. Motion passed.
4. Lynn E. made a motion, seconded by Ann to compensate Christine \$100 for her bar code class. Voting was as follows: Ann, aye; Bill, absent; Dave, aye; Jim, aye; Kathy, aye; Lynn, aye; Lyn, absent; Nancy, aye; Sue, aye. Motion passed.

OTHER BUSINESS and/or TRUSTEE COMMENTS:

1. Ricky Wood's Eagle Scout project: 1 bench installed. 2 footings installed.
2. Ann reported on the Reader's Bridge program. The directors meet quarterly.

Meeting adjourned at 5:00 p.m.

Respectively submitted,

*Kathy Wood*

*Secretary*