

MINUTES
ELIZABETH TITUS MEMORIAL LIBRARY
BOARD OF TRUSTEES
SEPTEMBER 27, 2011

The September meeting of the ETML Board of Trustees was called to order at 4:21 p.m. by President, Sue Sides. Those in attendance: Lyn Banning, Lynn Elder, Nancy Elder, Jim Luedke, Dave Walker, Ann Wheeler, Kathy Wood, Librarian, Clem Uptmor and Mayor, Ann Short. Absent, Dennis Johnson.

The minutes of the August meeting were read. Jim made a motion seconded by Lynn to accept as submitted. Voting was as follows: Ann, aye; Dave, aye; Dennis, absent; Jim, aye; Kathy, aye; Lyn, aye; Lynn, aye; Nancy, aye; Sue, aye. Motion passed.

Treasurer's report was given by Sue and approved subject to audit. Motion to accept by Ann seconded by Kathy. Voting was as follows: Ann, aye; Dave aye; Dennis, absent; Jim, aye; Kathy, aye; Lynn, aye; Lyn, aye; Nancy, aye; Sue, aye. Motion passed.

LIBRARIAN'S REPORT:

1. Outreach: Michelle is going to the preschool on Thursdays for Project Hope story time
2. Clem attended Small Library Workshop & "plugged into" webinar. Much learned.
3. The capital needs assessment survey has been completed and emailed to State Library.
4. The library now has it's own web page, www.sullivanlibrary.org.
5. Clem met with 2 school librarians. They will meet monthly along with the 3rd librarian.
6. Trustees given handouts of library events, Books Plus, Per Capita Grant & circ stats.
7. Trustees are to bring ideas for ways of communicating with the public to next meeting.

OLD BUSINESS:

1. Ricky Wood's presented an update on his eagle scout bench project.
2. Per Capita Grant sent certified 8/26/11 with confirmation of receipt on 8/29/11

NEW BUSINESS:

1. Acceptance of Dennis Johnson's resignation as a board member/treasurer.
2. Discussion of replacement for Trustee position.
3. Discussion of Unattended Children Policy.
4. Nancy made a motion seconded by Dave to approve the changes to the Lost, Damaged, Overdue Policy. Voting was as follows: Ann, aye; Dave, aye; Dennis, absent; Kathy, aye; Jim, aye; Lynn, aye; Lyn, aye; Nancy, aye; Sue, aye. Motion carried..
5. Dave made a motion seconded by Lynn to approve the Cell Phone Use Policy. Voting was as follows: Ann, aye; Dave, aye; Dennis, absent; Kathy, aye; Jim, aye; Lynn, aye; Lyn, aye; Nancy, aye; Sue, aye. Motion carried.

Meeting adjourned at 5:20 p.m.

Respectively submitted,

Kathy Wood
Secretary